



Dear Year 10 Parents and Carers,

### **Year 10 – Phased return to school**

As you will be aware, on 24th May the Prime Minister announced that secondary schools should plan on the basis that from the week commencing 15<sup>th</sup> June, they can invite year 10 and 12 pupils back into school for some face-to-face support with their teachers.

Following on from our individual conversations with all of our families last week (w/c 25.05.20), this letter is to share with you the plans that we have devised for your son/ daughter. Please read the information carefully.

To support our ability to assess and evaluate our approach, and as we move through the final summer term of this academic year, we will take a four phase approach to reintegrating Walsall Studio School students. It is also important to emphasise that movement between phases will only start when government guidelines and our internal control measures provide us with the reassurance that it is safe to do so.

### **Phase 1 and 2 – Student Orientation and Target Setting**

Phase 1 and 2 will commence alongside each other from 15<sup>th</sup> June 2020.

Focused 1-1 meetings between students and staff will be our first priority. In these meetings we will be discussing how they are, the work they have completed (the work they have not completed), key challenges, support required, mental and physical health and wellbeing, as well as targets in all of their core and vocational subjects. It will be a positive, upbeat, 'smiley faced' welcome, alongside an honest assessment of the impact the last few months have had on them and their education. We care greatly about your son/daughter and with the knowledge gained during our 1-1 meetings we will be able to inform with greater detail our face to face and digital curriculum to support them.

Be rest assured, we will only use designated areas of the school for meetings, and social distancing, hand washing, a one way system, area marking and cleaning of areas will be in place to ensure the 1-1 meetings are safe. Your son/ daughter will be allocated a fixed meeting time during the school day, this will be confirmed on their first day of attendance.

#### **Phase 2**

Working in conjunction with Phase 1, small groups of year 10 will prioritise face to face working in maths, English and science. Year 10 students will attend school for a proportion of the week. Class sizes will be 10 maximum, and social distancing, regular hand washing, co-ordinated movement and staggered start, break and finish times will limit contact and maximise infection control (further details regarding new infection control protocols and student timetable are provided in this pack).

Vocational sessions will continue to be taught digitally via Google Classroom, and timetabled sessions will be allocated to support facilitation.

### **Phase 3 - Increasing Engagement and Interaction**

Considerate of up-to-date government guidelines, Phase 3 will see an increase from three to five school days per week for students. Students will also increase the number of face to face sessions in maths, English and science, and will begin to receive face to face instruction in their vocational option groups – creative solutions are currently being explored to support delivery of practical aspects of our vocational curriculum e.g. performing arts, dance and music.

Infection control measures will continue to be our highest priority as we seek to increase numbers of students and staff across the school.

### **Phase 4 – Full integration**

We will strive to achieve Phase 4 before the end of this academic year, however despite our ambition, decision making will be based on government guidance, scientific evidence and views of students, parents and staff - it should be said that we might not achieve Phase 4 this academic year.

I will keep you informed throughout and share with you information when plans/phases are finalised. All of the above planning is subject to change depending on local and national guidance.

Can I take this opportunity to thank you for all your support; we are a community and we have all adapted, changed and will continue to do so as we collectively transition back to 'normality'.

We miss our students and are excited to see them again, and whilst we will uphold the highest infection control standards, we look forward to welcoming our students back into a warm and productive learning environment.

Kind regards,

Mr. Darren Perry

Principal

## Y10 Student Timetable

### Phase 1 & 2 – Week Commencing 15<sup>th</sup> June 2020

To support Walsall Studio School's phased return and infection control measures, all returning students will be allocated to either a **Group 1** or **Group 2** timetable (see overleaf) – parents and students will be which group they are in (and therefore which timetable to follow) via telephone/ text message week commencing 08<sup>th</sup> June 2020.

Alongside increased face to face contact time, all students will continue to:

- Access our digital curriculum, where lessons being taught in school will be uploaded to Google Classroom
- Undertake formative assessments every two weeks in core subjects to gauge knowledge and understanding
- Receive support provided via a subject specialist accessible through Google Classroom
- Engage with vocational subjects (music, dance, media etc.) directly through Google Classroom, with a primary focus on skill development in preparation for taught units in year 11.

### Timings

It is important to note that timings on Monday 15<sup>th</sup> June 2020 are different to the remainder of the week.

A short transitional break is planned for, and this will be based inside the classroom to minimise movements and maximise infection control.

### First Day Timetable – Monday 15<sup>th</sup> June 2020

GROUP 1 - W/C Monday 15th June 2020 - Day 1 Timings				
Monday	0900 - 0915	0915 - 1000	1000 - 1130	1130 -
	Arrival of students Mobile phone hand-in Sanitisation	Registration Welcome & expectations Timetable distribution	Student wellbeing survey Organisation of 1-1 target setting meetings	End of school day routine

GROUP 2 - W/C Monday 15th June 2020 - Day 1 Timings				
Monday	0915 - 0930	0930 - 1100	1100 - 1145	1145 -
	Arrival of students Mobile phone hand-in Sanitisation	Registration Student wellbeing survey Organisation of 1-1 target setting meetings	Welcome & expectations Timetable distribution	End of school day routine

**Group 1 and Group 2 timetables for the remainder of the week are given overleaf.** Please note, new timetables will be given to students every Friday and you should expect your son/ daughter's time in school to increase inline with our 'phased' approach.

Year 10 School **Group 1** Timetable – Wednesday 17<sup>th</sup> June 2020 and Friday 19<sup>th</sup> June 2020

Group 1 - Timetable					
Monday	Timings of the school day from Tuesday 16th June 2020 onwards	Tuesday	Wednesday	Thursday	Friday
See Day 1 Timings / Timetable	0830 - 0845	School Closed/ Deep Clean	Arrival of students Mobile phone hand-in Sanitisation	School Closed/ Deep Clean	Arrival of students Mobile phone hand-in Sanitisation
	0845 - 0945		GCSE Science		GCSE English
	0945 - 1045		GCSE Mathematics		GCSE Science
	1045 - 1050		Short Transition Break (Classroom Based)		Break (Classroom Based)
	1050 - 1150		GCSE English		GCSE Mathematics
	1155 -		End of school day routine		End of school day routine

Year 10 School **Group 2** Timetable – Wednesday 17<sup>th</sup> June 2020 and Friday 19<sup>th</sup> June 2020

<b>Group 2 - Timetable</b>					
Monday	Timings of the school day from Tuesday 16th June 2020 onwards	Tuesday	Wednesday	Thursday	Friday
See Day 1 Timings / Timetable	0845 - 0900	School Closed/ Deep Clean	Arrival of students Mobile phone hand-in Sanitisation	School Closed/ Deep Clean	Arrival of students Mobile phone hand-in Sanitisation
	0900 - 1000		GCSE English		GCSE Mathematics
	1000 - 1100		GCSE Science		GCSE English
	1100 - 1105		Short Transistion Break (Classroom Based)		Break (Classroom Based)
	1105 - 1205		GCSE Mathematics		GCSE Science
	1210 -		End of school day routine		End of school day routine

## Revised student protocols to support infection control

Reopening of Walsall Studio School – 15<sup>th</sup> June 2020

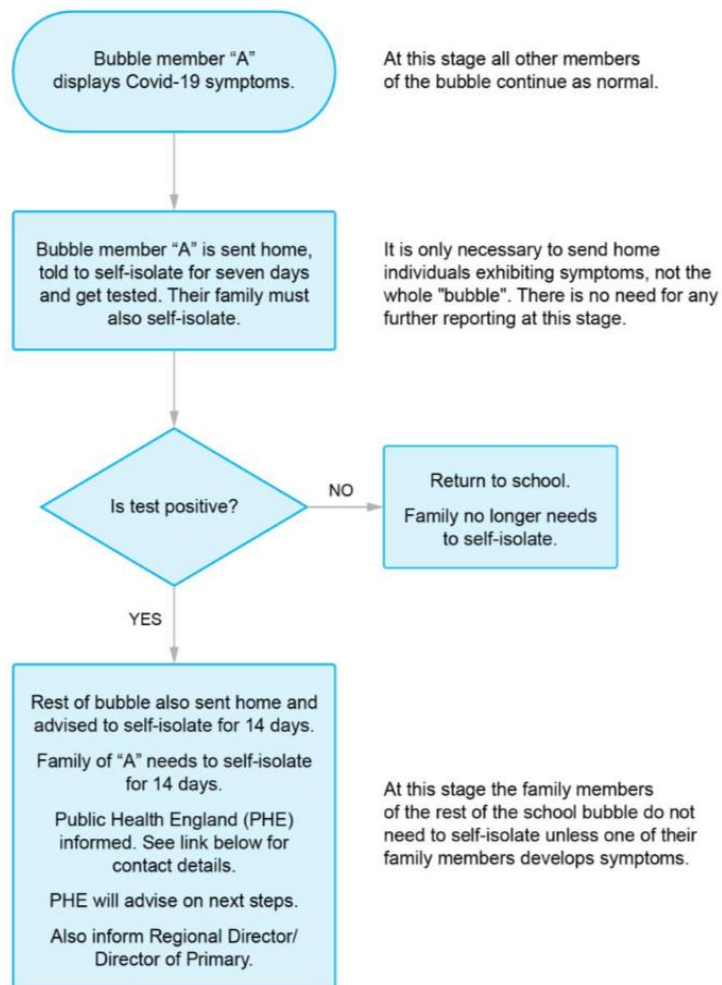
<p>Use of public transport</p>	<p>Please ensure the bus and train timetables are checked prior to your child leaving home to ensure a running service. You may also want to provide your child with a mask if they are using public transport.</p>
<p>Uniform</p>	<p>Students are not expected to wear ties and but are expected to wear their uniforms to the best of their ability. We are aware that uniform shops are closed and there is no expectation for parents to purchase new uniforms for the Summer Term.</p> <p>Parents may wish to follow the following procedure (although Public Health England advises that this is <b>only strictly necessary for those working with Covid 19 patients</b>):</p> <ul style="list-style-type: none"><li>• Put school clothes in a bin liner by the door when you arrive home.</li><li>• Do not shake clothes but bundle into a ball and place from bag straight into the washing machine, avoiding touching the machine if you can.</li><li>• Have a shower and wash your hair, cleaning any surfaces you touch before you have done so.</li></ul> <p>Students are also advised not to wear jewellery or watches except for religious jewellery as the virus can live on these surfaces for extended periods of time.</p> <p>It is acceptable for your child to wear PPE (masks or face sheilds) and gloves in school and it is your responsibilty to provide them.</p>
<p>Arrival at school</p>	<p>Students will be expected to follow social distancing rules at all times. There will be 2m distance markings throughout the school in order for students to follow. There will be a staggered start for students.</p> <p>Students will need to hand sanitise on arrival and throughout the day.</p> <p>Mobile phones will be collected in on arrival and students will receive them back at the end of the day. Students will have to place their mobile phones in their named bags and place it into their trays.</p>

Classrooms	<p>We will have hand sanitisers and tissues in every classroom for all students.</p> <p>We will follow the 2 metre rule in all classrooms and all lessons will be classroom based. Teachers will be expected to move around the school to limit student movement.</p> <p>Ventilation has been checked and meets government guidelines.</p> <p>Students will be placed in “bubbles” and will remain in classrooms throughout the day. Further details on the importance of “bubbles” is provided in the flowchart overleaf.</p>
Water	<p>Unfortunately, we have had to remove the water fountains as they promote transmission of the virus and students are expected to bring in their own water bottles.</p>
Behaviour	<p>As a result of the pandemic, we need to ensure that students follow through with our expectations on behaviour and we have made the necessary adjustments to the policy. The Principal has the authority to rescind the invitation into school of any student for the duration of this term if students fail to follow the terms of the behaviour policy and infection control measures put in place to safeguard the school community.</p>
Leaving school	<p>Student will leave school in a staggered approach keeping within the 2m rule.</p>
Meetings	<p>We need to minimise all meetings within school and advise parents to contact us via telephone and email, and when necessary video conference facilities will be used to facilitate multi-agency meetings. Parents will not be able to meet staff without an appointment.</p>
First Aid and Medication	<p>First Aid will be administered in accordance with government guidelines. Medication will continue to be given if needed within the school’s distribution of medication policy.</p>
Student Illness	<p>If a child displays symptoms, the school will make contact with parents and there is an expectation that your child will be picked up within the hour. Your child will be isolated in the Medical Room and staff supporting your son/ daughter will wear appropriate PPE to maximise infection control. Please see the flow chart overleaf for further details.</p>

## Government Guidance – Social Bubbles

Government guidance encourages minimising contact by grouping staff and students into a “social bubble”. This will usually consist of up to 15 students plus any teachers or support staff. In the example given below we have a school group “bubble” that consists of 15 students and a teacher.

For purposes of illustration, member “A” could be a student or an adult.





## Key safeguarding information for parents and students

Walsall Studio School has a vital role to play in multi-agency safeguarding arrangements and ensuring that the school is a safe, well ordered and caring environment for learning. We are committed to safeguarding children and young people and expect everyone in our school to share this commitment.

Safeguarding is everyone's responsibility if you are concerned about a child you MUST contact a member of the school safeguarding team but you can also contact the Walsall Multi Agency Safeguarding Hub (MASH).

Safeguarding Team		
Name	Role	Contact Details
Mrs Pippa Bennett	Designated Safeguarding Lead	Bennett.p@tls.merciantrust.org
Miss Hannah Smith	Deputy Designated Safeguarding Lead	Hannah.smith@walsallstudioschool.co.uk
Mr Darren Perry	Principal/ Deputy Designated Safeguarding Lead	Darren.perry@walsallstudioschool.co.uk
Rozina Kauser	Assistant SENDCO	Rozina.kauser@walsallstudioschool.co.uk
Laverne Williams	Personal Coach- KS5 Pastoral Lead	Laverne.williams@walsallstudioschool.co.uk
Tieshia Ewen	Personal Coach- Year 10 Pastoral Lead	Tieshia.ewen@walsallstudioschool.co.uk
Dawn Jarman	Personal Coach	Dawn.jarman@walsallstudioschool.co.uk

Walsall Multi Agency Safeguarding Hub		
Name	Role	Contact Details
MASH		0300 555 2866 Option 2
Emergency Response Team		0300 555 2922 or 0300 555 2836
Seona Baker	Safeguarding Coordinator (Education)	07951819648 <a href="mailto:seona.baker@walsall.gov.uk">seona.baker@walsall.gov.uk</a>
Michelle Pinnock-Ouma	Local Authority Designated Officer (LADO) (Allegations against Staff)	01922 654040 / 07432 422205 <a href="mailto:Michelle.Pinnock-Ouma@walsall.gov.uk">Michelle.Pinnock-Ouma@walsall.gov.uk</a>

### Additional information and support

If you have any concerns or worries whilst you are in school you can always speak to a member of the safeguarding team, your Personal Coach or Teacher. All staff at Walsall Studio School are always ready to listen if you have any worries.

We understand that sometimes you may need help and advice when you are not in school or you may want to talk to someone not connected to school. We still want to make sure that you are able to access support advice and help and have included links below that might help you.

### External Support Agencies



[www.kooth.com](http://www.kooth.com)



[www.childline.org](http://www.childline.org)



[www.youngminds.org.uk](http://www.youngminds.org.uk)

### Online Safety

Should you have concerns around any aspect of online safety, including sexting, online abuse or grooming, or you are concerned about someone that you are talking to online, please use the following links to access support:

- [www.ceop.police.uk](http://www.ceop.police.uk)
- [www.thecyberhelpline.com](http://www.thecyberhelpline.com)
- [www.internetmatters.org](http://www.internetmatters.org)

### Dealing with bereavement and loss

If you are worried about or have experienced bereavement or loss, be aware that you can access the following services for support from:

- [www.stgileshospice.com/phoenix](http://www.stgileshospice.com/phoenix)
- [www.cruse.org.uk](http://www.cruse.org.uk)
- [www.childbereavement.org](http://www.childbereavement.org)

### Domestic Violence & Abuse

If you or anyone in your family is experiencing Domestic Violence or abuse you can access support from:

- [www.victimsupport.org.uk](http://www.victimsupport.org.uk)
- [www.refuge.org.uk](http://www.refuge.org.uk)
- [www.blackcountrywomensaid.co.uk](http://www.blackcountrywomensaid.co.uk)

### Bullying

If you are being bullied, either physically or emotionally, or are worried that someone else may be you can access support from:

- [www.bullying.co.uk](http://www.bullying.co.uk)
- [www.antibullyingalliance.org.uk](http://www.antibullyingalliance.org.uk)